



Fox Hollow PTO Meeting

January 12, 2024
8:15 AM

MISSION STATEMENT

The Fox Hollow PTO exists to build strong relationships between parents, teachers and students, to provide essential funding to help enrich all students' academic experience, while creating a strong school community through social events and activities.

PTO Board Quorum/Attendance

Jill Armayor, Sara Olmsted, Shannon Hachmeister, Candace Tompkins, Megan Miller, Lisa Deickman, Mike Page, Ashley Gray, Angel St. Pierre, Melissa Smith

President

- President's Update:
 - Vote on Meeting Minutes 1/10/23 - approved.
 - List known open board and chair positions for 2024-25 school year
 - Talk to your chairs to see if they will be coming back next year
 - Shannon moving to Communications VP
 - Start recruiting for board positions for the next year.
 - Update to FHE administration each Friday via e-mail in addition to approvals/requests form. Please let Jill know by Thursday afternoon if you would like to include anything.
 - Next SAC/ General PTO Meeting- February 5, 5:30 p.m.
 - Please try to be there
 - General PTO Meeting Agenda items to Jill by Wednesday, January 31.
 - Quarter page flyer to go out end of January
 - Security coming out to talk about "Red bag"

Principal

- Principal's Update (Ashley)
- CMAS in April

- Talking to Mrs. Zeman about doing the Art Walk again this year. May 2?
 - Music performances in March at Grandview
- Kindergarten night – April 25, Thursday
 - Round up February 1st.
- Open enrollment is open – first come, first serve
- The district food drive is moved from September (in 2023) to October 2024

Treasurer

- Treasurer's Report
 - Outstanding sponsorship money that needs to be collected?
- Garden expansion needs to know where the budget is. Leftover from TerraCycle and donations
- Secretary – we are not in compliance with Parent Council requirements to have the budget posted publicly.
- Can we create a RevTrak drop down options for donations for Trunk or Treat, Food 4 Friends, ??
 - Option to add to Parent Forms at the beginning of the year?
 -

Secretary/ Social Media

- Secretary's Update
- Social Media Updates
 - Survey discussion – have it around Spring conference. Hit it hard with the newsletter.
 - Have answers for the April SAC Meeting and maybe Zoom
 - Getting word out there that the lack of volunteers and can't continue our events.
 - QR codes,
 - Seeking feedback on what is beneficial for your family.

Hospitality

- Valentine's Day Staff Luncheon, Wednesday, February 14th
 - ^{Lady} and the Tramp idea? Pasta?
 - Will get sign up genius out next week
- Stock the Fridge Week During Spring Conferences, Week of March 4th
 - Melissa & Ashley asking if we should cut back? Not do all the snacks.
 - Moving teachers luncheons in September/February to during conference week.

- Late Night Teacher Dinner, Wednesday, March 6th - Dion's and Ivy Math
- Thanks a Latte – sign up to buy teachers/staff to coffee

Social Events

- Foxtrotters planning meeting to be scheduled this month.
- Take Donuts with Dear Ones out of Fall and maybe move Spring to February and in the gym?
 - Idea: Add name tags and maybe “grade” tables?

Communications

Yearbook:

- Yearbooks sold to date: 61
- PTO fundraiser to date: \$208.77
- Need to promote yearbook from now through May in PTO communications

Photography:

- Need to request school event pictures from families for yearbook from now through March

February HOA Newsletter:

- SAC/PTO Meeting Monday, 2/5 5:30 pm in FHE Innovation Library
- No School - Presidents' Day & Non-contact Day 2/19-2/20
- Spirit Night at Red Robin (Cornerstar) 2/21
- No Dogs/Safety & Crosswalks
- Stay up to date with latest news: PTO Website link, PTO Facebook, PTO Instagram

PTO Communications Process Reminders:

- Document includes Approval Requests/Questions for Ashley, Fox Files Newsletter to share with FHE Staff, Schoolwide Texts, Marquee
- PTO to include info in shared document by Thursday, end of day
 - Ashley will respond to approvals/questions in the shared document by end of day on Friday
 - If you have an approval request or question, be sure to check back to view Ashley's comments/approval in the shared document
- Email foxborrowcommunicationsvp@gmail.com if you have any questions

Sponsorships

- 3rd quarter sponsors (January 16-March 22). These logos need to be on all 3rd quarter marketing materials: Wolf Law, Village Ortho, Lubos, Kumon, Cottage Care, David Armayor Group, Barry's
- 2nd Quarter Update Letter to be sent to all sponsors by the end of the month
- Will be working on getting ads for the yearbook- to submit by mid-March

Fundraising

- **Freddy's-**
 - January 18, 4-8 p.m.
 - Flyers to go home ASAP
 - Stickers to come home on Thursday, January 18
- **Loyalty Programs**
 - Creation of new flyers for loyalty programs
 - Box built for Milk for Moola – thanks Barry's cabinets
- Meeting with Mike Page next week to discuss open fundraising positions
- Fund\$ for Excellence
 - Math-a-thon this year
 - Feedback on prize structure- can it be a mix of grade level and individual prizes?
 - Pre-school will not be participating

Community & Wellness

- **Food for Friends Updates**
 - Michele is wondering if we can create a Venmo account or some other cash account for use by Food for Friends. Two reasons:
 - 1) Sometimes folks can't make it to the store but would still like to support, or maybe they see the flyer last min and want to do a quick donation.
 - 2) It would be great to be able to do targeted stock ups of items we have JUST under 30 of. That way I can go out and buy those specific items just in time for a fulfillment so we can maximize what we have in the pantry.
 - See RevTrak notes under Treasurer
 - there is a mouse problem in the food pantry- we need to budget for plastic storage bins:
Each shelf is 2' deep x 4' wide x 16" high.

53 Quart Stackable Plastic Storage Bins with Lids and Latching Buckles - 6 pack // \$64.98

I think just one 6 pack would be good to start with. Right now the mice seem to really only focus on the bagged items (rice, pasta, beans, etc). I haven't seen issues with the boxed or canned items.
 - **Approved – check with Treasurer about budget**