



Fox Hollow PTO Meeting

April 12, 2024
8:15 AM

MISSION STATEMENT

The Fox Hollow PTO exists to build strong relationships between parents, teachers and students, to provide essential funding to help enrich all students' academic experience, while creating a strong school community through social events and activities.

PTO Board Quorum/Attendance

Jill Armayor, Mike Page, Shannon Hachmeister, Candace Tompkins, Bonnie Weeber, Lisa Deickman, Ashley Gray, Angel St. Pierre, Davy Strategier / Michelle Capdeville, Cornelia & Debbie (PTCO board members from Liberty Middle School)

President

- Minutes were voted on and have been approved. Jill made a motion to approve the minutes, Bonnie seconded the motion and everyone voted yes.
- Welcome Cornelia & Debbie from Liberty Middle School PTO
 - Discuss any interest in incoming Liberty Middle School parents joining Liberty PTCO board
 - Next Liberty PTCO meeting May 1 9:00AM
- School Supplies Discussion
 - Michelle Capdeville – budget came in over the district allowance.
 - Ashley is going to take a look at the quotes and will bring it in front of all of the teachers.
 - Discussed that receiving the fundraiser portion isn't the most important thing, more important to get the price lowered for families.
- President's Update:
 - Vote on Meeting Minutes 1/12/24
 - Welcome to Davy Strategier- VP Hospitality
 - Introduction
 - Open board and chair positions for 2024-25 school year:
 - President Elect
 - Co-VP Social Events
 - Co-Chair Trunk or Treat
 - VP Fundraising
 - Running to the Max Co-Chair
 - Fund\$ for Excellence Co-Chair
 - Spirit Nights Chair
 - Loyalty Programs Chair
 - Welcome Back- Shared event between FHE & PTO- Status update at next meeting
 - Next SAC/ General PTO Meeting- Monday April 15, 5:30 p.m.

- Community vote for PTO grant to Fox Hollow and vote for new board positions- treasurer, VP Communications, VP Hospitality
 - General PTO Meeting Agenda items to Jill by this weekend
- Kindergarten Night April 25, 5:30-6 p.m.
 - PTO Flyers to print on Monday
 - Working on PTO slides for presentation
- Send all outgoing flyers in editable form to Elisa Pellerin epellerin@cherrycreekschool.org. She will translate them to Spanish and give them to Spanish speaking families.

Principal

- Principal's Update
 - Distributed Fox Hollow calendar dates for next school year identifying PTO-related conflict dates
 - Will discuss staffing at next General PTO meeting, doesn't have teachers in spots yet, focus on CMAS, not currently hiring
 - 5/16 & 5/20 Every student will receive free books to read over summer
 - Committee occurred planning around fun run, welcome back night, school activities
 - Jill asked if Ashley could send spreadsheet to teachers for fun run prize structure
 - Look into forming a WatchDogs committee with dads or male father-figure types

Treasurer

- Treasurer's Report
 - Mike & Jackie have been working together the last two months
 - Excited to get involved, Mike is planning to take over when he gets voted in and if needed he will use Jackie as a support
 - Using Revtrak vs. DonorBox - Mike will look into that, we think PTO has a RevTrak account

Secretary/ Social Media

- Secretary's Update
 - Moved VP of Sponsorship to chair position
- Social Media Updates
 - Survey discussion
 - People were happy with the prize structure
 - Money leftover from the book fair, going to buy white t-shirts and each classroom will get \$50 to use to decorate t-shirts for fun run
 - PTO eliminating events: Penguin Patch was voted to eliminate but discussed how important this event is. Not going to eliminate this one.
 - Davy asked for more communication with parents explaining how these events directly benefit our school
 - Discussed having a 5th grade information meeting for parents

Hospitality

- Teacher Appreciation Week
 - Teacher Appreciation Week – Through the Decades theme
 - Lisa asked to decorate on Fri 5/3 during or after school
 - Lisa asked for library times to connect with teachers to have students write special messages about their teachers

Social Events

- Foxtrotters Update
 - Candace & Shannon have all details set up. Need volunteers to help with event. Howdy's will be there.
- Not going to have Donuts for Dear Ones event this spring and Community Clean Up
 - Suggested having Donuts for Dear Ones in January when they school doesn't have many events

Communications

Yearbook:

- Yearbook proof is currently being shared with Ashley & Front Office, PTO President & Social Media, FHE Teachers; Natasha is currently asking for comments/corrections from this group by end of this week
 - Ashley is getting club/activity photos and 5th grade completed surveys to Natasha
- Yearbooks sold to date: 170 - PTO fundraiser to date: \$621.88
- Families need to order yearbooks by 4/22 in order to have it shipped to school; If families order after 4/22, will have to pay shipping to have yearbook shipped to their home (Will advertise right before this 4/22 deadline)
- PTO Yearbook will meet with Mrs. Goldberg & Ms. Cavey on 4/16 after school to discuss yearbook transition to a teacher-led student club
- Confirming with Ashley & PTO: Would sponsorship ads be eliminated from the yearbook next year? – Angel will check on this since it will be a club activity

VP of Communications Transition:

- Bonnie and Shannon are planning to meet to transition VP of Communications position
- VP of Communications will oversee PTO Directory next school year and maintain responsibilities for managing the weekly PTO communications document, PTO content for the monthly HOA newsletter and Google Drive Access.

May HOA Newsletter:

- April 15 - May 3 - Math-a-Thon Fund\$ for Excellence Fundraiser (Include QR Code)
- May 2 - Fox Hollow Showcase 6-7PM
- May 3 - Non Contact Day - No School
- May 6-10 - Staff Appreciation Week (Lisa will send link)
- May 16 - Spirit Night at Skate City
- May 24 - 5th Grade Continuation 8:15AM/ Kinder Continuation 9:15AM/ Last Day of School
- Stay up to date with latest news: PTO Website link, PTO Facebook, PTO Instagram

*If you have any additional information/images/links for any events listed above, please send to Bonnie by 4/17 to include in May HOA newsletter.

PTO Communications Process Reminders:

- Document includes Approval Requests/Questions for Ashley, Fox Files Newsletter to share with FHE Staff, Schoolwide Texts, Marquee
- PTO to include info in shared document by Thursday, end of day
 - Ashley will respond to approvals/questions in the shared document by end of day on Friday
 - If you have an approval request or question, be sure to check back to view Ashley's comments/approval in the shared document

Email foxborrowcommunicationsvp@gmail.com if you have any questions

Sponsorships

- Working on 2024-25 sponsorship package for approval by end of April
- 3 sponsors RSVPd for Foxtrotters- David Armayor Group, Michelle Bates Tennis & Z Ultimate

Fundraising

- **Spirit Nights**
 - Dion's- \$375.50 to FHE, Ms. Goldberg's class won free pizza party
 - Skate City- May 16, 6-8 p.m.
 - Working on Spirit Nights for 2024-25 school year:
 - Urban Air 9/6 4-8 p.m., Chick-fil-A 10/10 5-8 p.m., Skate City 5/15 6-8 p.m. ALL CONFIRMED
 - Chick-fil-A proceeds can be used for catering fall teachers' dinner
 - Dion's November, Howdy's February & Freddy's April- still waiting for confirmation
- **Loyalty Programs**
 - Flyer for Loyalty Programs? To use at Kindergarten Night and at other events
- **Fund\$ for Excellence**
 - Pledgestar activated
 - Flyers went home yesterday
- **RTTM**
 - Can we send out a spreadsheet for all of the teams to complete like we did for the Math-a-thon?
 - Tentative plan and prize structure to be presented at the end of April
 - FHE will purchase white t-shirts & provide a spirit budget to each classroom

Community & Wellness

- **Food for Friends Update**
 - Did very well with Amazon link
- **Garden Update**
 - Received a new bed

- Digging beds will be donated
- Garden boxes donated for bulbs
- 2 bird houses donated
- Need wasp catchers

Misc. Agenda Items

Next board meeting is Friday, May 18

We will also have the Volunteer Appreciation Breakfast. Angel will send out invites to all PTO board/chair members/volunteers.