



## Meeting Minutes

Friday, August 4, 2023

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### Those in Attendance:

Jackie Buchanan, Jill Armayor (took minutes), Tim Pray, Lisa Deickman, Jill Ellsworth, Shannon Hackmeister, Candace Tompkins, Ashley Gray, Angel St. Pierre

### Notes from Principal Gray:

Lyn Ann Gilmartin will be part of front office staff- handling marquee requests.

School tag line: "It's a great day to be a fox."

Post cards with teacher assignments to go out to students on Monday.

Carrie Corbetta will be teaching first grade, instead of kindergarten.

First week of school:

Monday- 3-5 grades only

Tuesday- 1-2 grades only

Wednesday- K-5

Mentioned staff positions that are open for the 2023-24 school year.

Pre-K will be included as part of FHE., all PTO related activities will also be marketed to Pre-K staff and parents.

Jen Sevy will now be 50% library, 50% STEM. K-2 will no longer get STEM

### President's Update:

Printed Material Review- reviewed the proposed 2023-24 PTO budget, handed out individual budgets to VPs to hand down to their chairs & committees, PTO Board org chart, proposed calendar, PTO board meeting schedule, check request procedures, printing procedures, and google drive training.

Welcome Back Social- August 10, 4-6 p.m.

Layout for Event- handed out finalized lay out

Scavenger Hunt- explained how the scavenger hunt will work, Jill A has a meeting with teachers to explain the scavenger hunt

Showed Lisa D. where to set up photo booth

Volunteers Needed!

Will need to set up a table for School Board Elections

Event Calendar Finalized

### Treasurer:

To review Treasurer section on google drive and meet with Jackie

### VPs Social Events:

Getting bids from donut shops for Donuts for Dear Ones

### VP Community & Wellness:

Garden/ Brick Campaign- to get a new concrete bid for laying bricks, Tim/Jackie to run scenarios at \$50/brick for 100 bricks, 150 bricks, etc.

Terracycle check- has not arrived yet, Robin is following up with them to make sure that it is mailed.

Community Clean Up Saturday, August 5, 8-10 a.m.- budget \$45 for drinks & donuts.

### VP Fundraising:

Sponsorships- \$7,100 in verbal commitments, will be following up to collect outstanding payment next week.

Restaurant Nights Finalized

Running to the Max- new logo, new date- Thursday, Sept. 21

School Tool Box distribution Wednesday, 1:00 p.m.

### VP Hospitality:

Kindergarten parent coffee- Wednesday 8:00 a.m., after clap in; promoting the event at kindergarten assessments on Tuesday. Jill to drop off flyers to Lisa.

Teacher dinners- waiting for result of a donation request through Dions for March 6 dinner.

Clear the List- to include Pre-K staff as well.